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This collection agreement, made this ____ day of _____, by and between KC Collect!, through the authorization of Krista T Walsh, President, hereinafter known as Agency, and _____, hereinafter known as Client, sets forth the following terms and conditions:

The Agency agrees to:

- \$ Carry out all collection efforts in compliance with all applicable provincial, federal and local laws.
- \$ Account for all money collected and remit the money less the proper fees of such collection agency, to the client along with their monthly statement.
- \$ Collection rate is 25% of what is collected. Accounts over one year old or under \$100 are 50%.

The Client agrees to:

- \$ Report all payments, bankruptcy notices, and any communications from the debtor directly to the Agency upon the Client=s receipt or knowledge of their existence.
- \$ Immediately stop all collection efforts by the Client, and to provide copies of any paperwork that will verify the debt (invoices), as requested by the debtor or Agency.
- \$ Pay any and all commissions owed to the Agency if:
 - (1) The Agency directly collects any monies due to the Client by the debtor on this account.
 - (2) The Agency finds that the account was previously paid by the debtor,
 - (3) The Client withdraws the account after demand for payment has been made , or
 - (4) The Client receives any monies directly from the debtor.

Payments made directly to you will be invoiced subject to the standard rates. KC Collect!. Invoice payment terms are Payable upon receipt.

This Collection Agreement represents a legal binding contract between the Agency and Client, and all of its terms and conditions are enforceable by law. This contract remains valid unless terminated by either party with a ninety (90) day notice.

Seen and agreed to as follows:

Agency:

KC Collect!

Krista T Walsh, President

Date

Company: _____

Address: _____

Postal Code: _____

Business Reg # _____

Phone _____

Facsimile _____

Signature

Date

Title

Payment Methods (Please $\sqrt{\quad}$) :		
CK _____	MO _____	OTHER _____
VISA _____	MC _____	AMEX _____

Can we use you as a reference?

Yes _____

No _____

How did you hear about KC Collect's services?

Collection Check List:

Before you submit your claim, please be sure to have the following:

- ✓ *Signed Contract*
- ✓ *Complete Contact Information for Your Company*
 - ✓ *Business Registration Number (Required)*
 - ✓ *Current Invoice/ Last Statement*
- ✓ *Complete Contact Information on the Debtor*
- ✓ *A Written Report is Required if There are Disputes Regarding the Submitted Claim*